

**MINUTES
BOARD OF ELECTION JUDGES
Friday, August 29, 2025, 8:30 am**

The Board of Election Judges met on Friday, August 29, 2025, at the Bel Air Town Hall.

MEMBERS PRESENT: Elaine Millard
Ruth Oswald
Wendy Ribbans
Alissa Wallace

IN ATTENDANCE: Michael Krantz, Director of HR & Administration
Jane Sudbrink, Recording Secretary

I. REVIEW/APPROVE AGENDA

Mr. Krantz called the meeting to order at 8:30 am. Ms. Ribbans motioned to approved the agenda. Ms. Millard seconded the motion. All in favor. Motion passed.

II. APPROVAL OF MEETING MINUTES FOR MAY 15, 2025

Mr. Krantz asked a for vote to approve the minutes of May 15, 2025, which had already been preliminarily approved via email. Ms. Millard motioned to approve the minutes for May 15, 2025. Ms. Ribbans seconded the motion. All in favor. Motion passed.

III. DISCUSS AND REVIEW ELECTION DAY STAFFING FOR NOVEMBER 4, 2025

A. Town of Bel Air, MD Code Chapter 37: Elections § 37-2F

1. Regarding the Appointment of Poll Workers

Mr. Krantz referred to Chapter 37-2 Board of Election Judges in the town code wherein election judges are given the authority to appoint poll workers.

Ms. Millard made a motion to go into closed session and read the reasons as listed below. Ms. Oswald seconded the motion. All in favor. Motion passed. The meeting closed at 8:33 am.

IV. CLOSED SESSION

A. This portion of the meeting will be closed under the provisions of the Maryland Open Meetings Act General Provisions Art. §3-305(b)(1).

B. Topics of Discussion:

1. To Discuss the Appointment of Poll Workers

C. Reasons for Closed-Session Discussion of Above Topics

1. Because public discussion of candidates' names, qualifications, experience, and background could discourage people from volunteering for public service or compromise their privacy rights.

V. NOMINATE AND APPOINT POLL WORKER(S)

Ms. Oswald motioned to return to open session. Ms. Millard seconded the motion. All in favor. Motion passed. The meeting returned to open session at 8:45 am.

Ms. Wallace motioned to appoint LuAnn Jean Watkins as a poll worker. Ms. Millard seconded the motion. All in favor. Motion passed.

Ms. Oswald motioned to appoint Lindley Ayers Austin as an alternate poll worker. Ms. Ribbans seconded the motion. All in favor. Motion passed.

Ms. Millard motioned to appoint Michael Dennis Watkins as an alternate poll worker. Ms. Ribbans seconded the motion. All in favor. Motion passed.

Ms. Ribbans motioned to appoint Jayne Ellen Gessner as an alternate poll worker. Ms. Millard seconded the motion. All in favor. Motion passed.

VI. MISCELLANEOUS

Mr. Krantz presented to the board the elections section of the town’s website. He referred to the section on the front page under What’s Trending, the page that provides information for candidates, and the page with general information from previous elections.

Mr. Krantz confirmed that there are no candidates yet but noted that this is the time of year when candidates start to declare their candidacy.

For election day, Mr. Krantz said that the Harford County Board of Elections will still manage voter registration and the poll book. He said that absentee mail-in ballots will be handled by his office. Mr. Krantz then showed the board the absentee mail-in ballot request form that is now on the website. Members then discussed how they will assist voters with disabilities. Mr. Krantz also showed the board the drop-in box for ballots that will be posted outside town hall.

Mr. Krantz asked about the availability for canvass on November 6 and November 14. Ms. Wallace said she has requested to work from home both days. Ms. Oswald said she will check her availability for those days. Mr. Krantz confirmed that election day information will run weekly in The Aegis starting in September until election day.

VII. ADJOURNMENT

Ms. Wallace motioned to adjourn the meeting. Ms. Ribbans seconded the motion. The meeting adjourned at 8:56 am.

Signature on file

Michael L. Krantz, Town Clerk

Signature on file

Wendy Ribbans, Chief Election Judge