

RESOLUTION NO. 1111-18
A RESOLUTION AMENDING THE BUDGET FOR FISCAL YEAR 2018

WHEREAS, Section 703 of Article VII of the Charter of the Town of Bel Air provides that no public money be expended without having been appropriated by the Board of Town Commissioners; and

WHEREAS, Section 704 of Article VII of the Charter of the Town of Bel Air provides that any transfer of funds between appropriations for different purposes shall be approved by a majority of the Board of Town Commissioners; and

WHEREAS, the Town will be receiving and expending additional funds; it is therefore necessary to account for such receipts and appropriate these funds as expenditures in the corresponding accounts; and

WHEREAS, the Town will be transferring funds from various departments to fund overages in other departments; and

WHEREAS, there are a number of monetary adjustments which are deemed necessary and it is considered advisable to adjust some estimated revenues and expenditures; and

WHEREAS, this Resolution provides that by adopting this Amended Budget, the Board of Town Commissioners has properly appropriated additional funds to be spent in the areas on the Amended Budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Town Commissioners, that the Amended Budget be approved;

AND BE IT FURTHER RESOLVED that this Resolution shall take effect on the _____ day of June, 2018.

INTRODUCTION:

PUBLIC HEARING:

ENACTMENT:

EFFECTIVE:

AYES:

NAYES:

ABSENT:

Susan U. Burdette, Chairman
Board of Town Commissioners

Michael L. Krantz
Town Clerk

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
REVENUES
FY 2018**

I. GENERAL FUND	Approved FY18 Budget	Proposed Changes Inc (Dec)	Amended FY18 Budget
<u>Operating Revenues</u>			
Real Property Taxes	\$7,028,594		\$7,028,594
Half-year Taxes	7,900		7,900
Personal Property Taxes - Unincorporated	6,000		6,000
Public Utilities Corporation	401,000		401,000
Ordinary Business Corporations - Incorporated	500,000		500,000
Penalties & Interest	35,000		35,000
Discount on Taxes	(50,000)		(50,000)
Income Taxes	1,200,000		1,200,000
Admission & Amusement Taxes	40,000		40,000
Motor Vehicles (SHA)	442,126		442,126
Police Protection Grant	244,758		244,758
Business Licenses	66,500		66,500
Public Works Fees	35,000		35,000
Planning & Zoning Fees	13,000		13,000
Cable TV Franchise	155,000		155,000
Liquor Licenses	6,000		6,000
Financial Corps. - County Grant	8,458		8,458
Harford County Tax Rebate	1,071,209		1,071,209
Traffic Grants	8,000		8,000
Bulletproof Vest Grant	5,007		5,007
DNR Plumtree Run Grant	5,995		5,995
MEA - MD Smart Energy Communities Grant	0	34,000	34,000
Governor's Office Grant	0	2,110	2,110
Miscellaneous Grants	0	1,069	1,069
Bel Air Armory Fees	70,000		70,000
Hearing & Ad Reimbursement	1,600		1,600
Police & PW Overtime Reimbursement	28,935		28,935
Police Security (Overtime) Schools	23,000		23,000
Police Reports	1,200		1,200
False Alarm Fees	19,000		19,000
Red Light Camera	335,000		335,000
Miscellaneous Income/Equip/Veh Sales Proceeds	54,250	(19,155)	35,095
Real Estate Sale Proceeds	10,000		10,000
Finance Fees	18,000		18,000
MAWC Well Fees	3,000		3,000
Interest on Investments	63,000		63,000
MD Homebuilder Guaranty Fund	800		800
Seized Property	4,000	5,929	9,929
Rental Income-Armory Marketplace	13,280		13,280
Bond Proceeds, JCI Energy Project	873,238		873,238
Vehicle/Equipment Proceeds	459,510		459,510
<u>Total Operating Revenues</u>	<u>\$13,207,360</u>	<u>\$23,953</u>	<u>\$13,231,313</u>
Transfer from Unassigned	40,000		40,000
Transfer from Capital Reserve	0	85,855	85,855
Transfer from Leave Payout Reserve	0		0
Transfer to Seized Property Reserve	(2,000)		(2,000)
Transfer from Sewer Fund	270,772		270,772
Transfer from Parking Fund	243,934		243,934
<u>GENERAL FUND TOTAL REVENUES</u>	<u>\$13,760,066</u>	<u>\$109,808</u>	<u>\$13,869,874</u>

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
REVENUES
FY 2018**

<u>II. SEWER FUND</u>	<u>Approved FY18 Budget</u>	<u>Proposed Changes Inc (Dec)</u>	<u>Amended FY18 Budget</u>
Revenues			
Sewer User Charges	\$2,406,055		\$2,406,055
Bay Restoration Fee Interest	4,200		4,200
Other Revenue	22,950		22,950
Interest Income	902		902
User Benefit Fees	34,510		34,510
Connection Fees	50,000		50,000
<u>SEWER FUND TOTAL REVENUES</u>	<u>\$2,518,617</u>	<u>\$0</u>	<u>\$2,518,617</u>
<u>III. PARKING FUND</u>			
Revenues			
Meter Collections	\$178,000		\$178,000
Parking Fines	110,446		110,446
Lease Fees	65,640		65,640
Investment Interest	10		10
County Share Operating Expenses	99,586		99,586
County Share Capital Expenses	241,878		241,878
Transfer from Capital Reserve	55,000		55,000
Transfer from Retained Earnings	91,563		91,563
<u>PARKING FUND TOTAL REVENUES</u>	<u>\$842,123</u>	<u>\$0</u>	<u>\$842,123</u>
<u>IV. SPECIAL REVENUE FUND</u>			
Revenues			
Stormwater Management Fee In Lieu	\$5,048		\$5,048
Open Space Fee in Lieu	2,000		2,000
Tree Planting - Forest Conservation	15,000		15,000
Tree Planting - Fee In Lieu	1,000		1,000
Memorials	200		200
Historic Preservation Funds	1,700		1,700
Public Amenity	5,000		5,000
Explorer Scouts	9,000		9,000
Auxiliary Police	2,500		2,500
Transfer from GF Seized Property	5,000		5,000
Seized Property-Federal Justice	800		800
Seized Property-Federal Treasury	11,500		11,500
Cultural Arts Commission	3,000		3,000
CDBG Project	91,786		91,786
Community Legacy Grant	150,000		150,000
Plumtree Stream Restoration	211,595	194,005	405,600
Shamrock Park Renovation	0	22,870	22,870
Rockfield Gardens Gazebo	10,000	(6,800)	3,200
Revolving Loan Fund	1,500		1,500
<u>SPECIAL REVENUE TOTAL REVENUES</u>	<u>\$526,629</u>	<u>\$210,075</u>	<u>\$736,704</u>
<u>TOTAL REVENUES ALL FUNDS</u>	<u>\$17,647,435</u>	<u>\$319,883</u>	<u>\$17,967,318</u>

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
EXPENDITURES
FY 2018**

I. GENERAL FUND

	Approved FY18 Budget	Proposed Changes Inc (Dec)	Amended FY18 Budget
<u>GENERAL GOVERNMENT</u>			
<u>Bel Air Reckord Armory</u>			
Salaries	\$63,616		\$63,616
Expenses	94,370	7,000	101,370
Capital Improvements	20,000	10,584	30,584
<u>Administrator</u>			
Salaries	123,137		123,137
Expenses	29,436		29,436
Municipal League Dues	17,078		17,078
Community Events	8,400		8,400
Transfer to Capital Reserve	30,000		30,000
<u>Town Buildings</u>			
Salaries	39,870		39,870
Expenses	199,290		199,290
Capital Improvements	49,588	27,455	77,043
JCI Energy Project	873,238	40,000	913,238
Feasibility Study - TH/PD	0	43,290	43,290
<u>Human Resources</u>			
Salaries	291,328		291,328
Expenses	44,414		44,414
Salary Study	25,000	(18,000)	7,000
<u>Election</u>			
Expenses	3,330		3,330
<u>Finance</u>			
Salaries	313,524	(7,500)	306,024
Audit	18,360	(2,580)	15,780
Expenses	29,687		29,687
OPEB Actuarial Valuation/GASB Pension Review	11,200		11,200
<u>Legal Services</u>			
Expenses	36,500		36,500
<u>Planning & Zoning</u>			
Salaries	280,961		280,961
Expenses	26,796	(10,700)	16,096
Capital	35,000	7,245	42,245
<u>Economic Development</u>			
Salaries	267,436		267,436
Expenses	85,435		85,435
Armory Marketplace	46,648		46,648
<u>Commissioners</u>			
Salaries	25,200		25,200
Expenses	24,995		24,995
<u>Technology</u>			
Expenses	117,519	41,805	159,324
Equipment	51,430	44,050	95,480
<u>TOTAL GENERAL GOVERNMENT</u>	\$3,282,786	\$182,649	\$3,465,435

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
EXPENDITURES
FY 2018**

I. GENERAL FUND (Cont'd)

	Approved FY18 Budget	Proposed Changes Inc (Dec)	Amended FY18 Budget
<u>BENEFITS</u>			
Social Security	\$471,703		\$471,703
Insurances	1,576,365	(41,720)	1,534,645
Pension	501,440	(10,000)	491,440
Resident Rebate	8,750		8,750
OPEB (Other Postemployment Benefits)	47,000		47,000
Transfer to Leave Payout Reserve	30,000		30,000
Deferred Compensation	52,400		52,400
<u>TOTAL BENEFITS</u>	\$2,687,658	(\$51,720)	\$2,635,938
<u>MISCELLANEOUS</u>			
General Insurance	\$110,000		\$110,000
Miscellaneous Expenses	64,325	5,929	70,254
Contingency	9,000		9,000
<u>TOTAL MISCELLANEOUS</u>	\$183,325	\$5,929	\$189,254
<u>DEBT SERVICE</u>			
Debt Service - Equipment/Vehicles	\$173,396		\$173,396
Debt Service - JCI Energy Project	\$38,147		
Liquor Board Retirement	1,529		1,529
<u>TOTAL DEBT SERVICE</u>	\$213,072	\$0	\$174,925
<u>PUBLIC SAFETY</u>			
Hydrant Rental	\$38,396		\$38,396
Red Light Camera Program	179,991		179,991
Volunteer Fire Co. Contribution	156,460		156,460
<u>TOTAL PUBLIC SAFETY</u>	\$374,847	\$0	\$374,847
<u>POLICE DEPARTMENT</u>			
Salaries	\$3,158,665		\$3,158,665
Expenses	301,773		301,773
Police Vehicles, Capital	94,736		94,736
<u>TOTAL POLICE DEPARTMENT</u>	\$3,555,174	\$0	\$3,555,174

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
EXPENDITURES
FY 2018**

I. GENERAL FUND (Cont'd)

	Approved FY18 <u>Budget</u>	Proposed Changes <u>Inc (Dec)</u>	Amended FY18 <u>Budget</u>
<u>PUBLIC WORKS</u>			
<u>General Administration</u>			
Salaries	\$584,287		\$584,287
Expenses	96,244		96,244
MS4 SWM Program	96,619		96,619
<u>Town Shop</u>			
Salaries	178,439		178,439
Expenses	142,190		142,190
Vehicle, Capital	41,085		41,085
<u>Streets & Highways</u>			
Salaries	491,165	(27,050)	464,115
Expenses	409,877		409,877
Capital, Construction	328,400		328,400
Vehicle/Equipment, Capital	159,389		159,389
<u>Refuse Collection</u>			
Salaries	436,549		436,549
Expenses	165,800		165,800
Vehicle/Equipment, Capital	170,610		170,610
<u>TOTAL PUBLIC WORKS</u>	<u>\$3,300,654</u>	<u>(\$27,050)</u>	<u>\$3,273,604</u>
<u>COMMITTEES</u>			
Parks & Recreation	\$86,700		\$86,700
Independence Day	15,200		15,200
Boys & Girls Club	8,000		8,000
Christmas Parade	5,000		5,000
<u>Appearance & Beautification</u>			
Expenses	36,800		36,800
Capital Improvements	2,500		2,500
Cultural Arts	8,350		8,350
<u>TOTAL COMMITTEES</u>	<u>\$162,550</u>	<u>\$0</u>	<u>\$162,550</u>
<u>TOTAL GENERAL FUND EXPENDITURES</u>	<u>\$13,760,066</u>	<u>\$109,808</u>	<u>\$13,869,874</u>

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
EXPENDITURES
FY 2018**

II. SEWER FUND

	Approved FY18 <u>Budget</u>	Proposed Changes <u>Inc (Dec)</u>	Amended FY18 <u>Budget</u>
Harford County Charges	\$1,636,998		\$1,636,998
Town Operation Expenses	273,029		273,029
Depreciation	77,167		77,167
Amortization Expense - Sewer Agreement	24,248		24,248
Transfer to SSCI	80,000		80,000
Transfer to General Fund	270,772		270,772
Root Control Maintenance	35,000		35,000
Connection Payments	50,000		50,000
User Benefit Fees	34,510		34,510
Debt Service - Inflow and Infiltration	21,713		21,713
Debt Service - Sewer System CIP	2,759		2,759
Debt Service - DHCD Refinance II	9,031		9,031
Debt Service - JC Sewer Main	2,836		2,836
Debt Service - Maintenance Van & Truck, Capital	554		554
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<u>TOTAL SEWER FUND EXPENSES</u>	\$2,518,617	\$0	\$2,518,617

III. PARKING FUND**Parking Lots**

Operating Expenses	\$6,500		\$6,500
Maintenance	3,000		3,000
Transfer to General Fund	171,923		171,923

Parking Garage

Operating Expenses	36,619		36,619
Elevator Contract/Maintenance	7,000		7,000
Transfer to General Fund	87,011		87,011
Insurance	17,564		17,564
Capital Repairs	186,990		186,990
Electrical Conduit	120,000		120,000
Signage	24,000		24,000
Debt Service - Parking Garage	3,541		3,541
Debt Service - Parking Garage Main/Rep	2,829		2,829
Debt Service - Parking Garage JCI	3,220		3,220

Other

Parking Fine Charges	23,769		23,769
Miscellaneous	1,300		1,300
Postage	1,400		1,400
Depreciation	145,177		145,177
Debt Service-Parking Jeep	280		280
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TOTAL PARKING FUND EXPENSES**\$842,123****\$0****\$842,123**

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
EXPENDITURES
FY 2018**

IV. SPECIAL REVENUE FUND

	Approved FY18 <u>Budget</u>	Proposed Changes <u>Inc (Dec)</u>	Amended FY18 <u>Budget</u>
Stormwater Management Fee In Lieu	\$5,048		\$5,048
Open Space Fee In Lieu	2,000		2,000
Tree Planting - Forest Conservation	15,000		15,000
Tree Planting - Fee In Lieu	1,000		1,000
Memorials	200		200
Historic Preservation Funds	1,700		1,700
Public Amenity	5,000		5,000
Explorer Scouts	9,000		9,000
Auxiliary Police	2,500		2,500
Seized Property	5,000		5,000
Seized Property-Federal Justice	800		800
Seized Property-Federal Treasury	11,500		11,500
Cultural Arts Commission	3,000		3,000
CDBG Project	91,786		91,786
Community Legacy Grant	150,000		150,000
Shamrock Park Renovation	211,595	194,005	405,600
Rockfield Pavilion	0	22,870	22,870
Rockfield Gardens Gazebo	10,000	(6,800)	3,200
Revolving Loan Grant	1,500		1,500
<u>TOTAL SPECIAL REVENUE EXPENDITURES</u>	<u>\$526,629</u>	<u>\$210,075</u>	<u>\$736,704</u>
<u>TOTAL EXPENDITURES ALL FUNDS</u>	<u>\$17,647,435</u>	<u>\$319,883</u>	<u>\$17,967,318</u>