

**CHARTER RESOLUTION NO. 128-20**

**Amending Article VI. Town Administrator  
Section 602 Duties and Responsibilities of Town Administrator  
and Article IX. Personnel  
Section 901 Departments of the Town  
of the Town Charter of the Town of Bel Air**

**WHEREAS**, the Board of Town Commissioners wish to acknowledge that the Department of Economic Development was created by the Board of Town Commissioners as a separate and distinct department in 2009; and

**WHEREAS**, the Board of Town Commissioners wish to recognize the Department of Economic Development and its accomplishments and contributions to the citizens and businesses of the Town of Bel Air by amending the Town Charter of the Town of Bel Air to formally adopt and include the Department of Economic Development by written reference into the Charter of the Town of Bel Air; and

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED**, by the Bel Air Board of Town Commissioners, that Section 602 and Section 901, of the Charter of the Town of Bel Air is hereby amended to incorporate the Department of Economic Development into the Town Charter as follows:

Section 602 Duties and Responsibilities of Town Administrator

The duties and responsibilities of Town Administrator include the following:

a. The Town Administrator shall direct and supervise the administration of all departments, offices and agencies of the Town, including **but not limited to**, the Police Department, the Department of Public Works, the Department of Finance, Department of Planning, Town Clerk and Department of Administration, **the Department of Economic Development**, and to further include such departments and agencies which the Board of Commissioners places under

the Town Administrator's supervision. In addition to the Town Administrator there shall be department heads authorized under Section 901 Article IX of this Charter. However, one individual may serve as head of more than one department if the Board of Commissioners shall so provide.

#### Section 901 Departments of the Town

There shall be a Police Department, a Department of Public Works, a Department of Finance, a Department of Planning, **a Department of Economic Development**, a Department of Administration and a Town Clerk along with such other departments as may be created by the Board of Commissioners. One individual may serve as head of more than one department if the Board of Commissioners shall so provide.

**AND BE IT FURTHER RESOLVED** that this Charter Resolution shall become effective and be considered a part of the Town Charter in all respects to be effective and observed as such, upon the fiftieth day after being passed, unless on or before the fortieth day after being passed, there shall be presented to the Board of Commissioners a petition for referendum meeting the requirements of Section 504 of Town Charter.

Introduction:

Public Hearing:

Enactment:

Effective:

Ayes:

Nays:

Absent:

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Amy G. Chmielewski, Chair

Board of Town Commissioners

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Michael L. Krantz, Town Clerk