



TOWN OF BEL AIR FENCE PERMIT APPLICATION

Fence permit request requires one (1) plan of the property showing location and one (1) elevation of the proposed fence with dimensions. An authorization from the property owner is required if the applicant is not the owner. **Fee Calculation: \$35.00 plus \$0.04 per foot for fencing 250 or more linear feet. Fees are collected upon submission of application and are non-refundable.**

PROPERTY LOCATION: _____

PROPERTY OWNER*: _____

(*If different from SDAT's legal owner, must show proof of recent purchase)

Address: _____

Phone: _____ E-Mail: _____

APPLICANT: _____

Address: _____

Phone: _____ E-Mail: _____

CONTRACTOR: _____

Address: _____

Phone: _____ E-Mail: _____

DESCRIPTION: _____

Stockade Board on Board Split Rail Chain Link Picket Other: _____

Height: _____ feet (side/rear yard) Total Length: _____ feet Attach supporting documentation such

Height: _____ feet (front yard) Total Length: _____ feet as photos, specifications, samples, etc.

Fences are located as outlined in Article X of the Development Regulations at www.belairmd.org:

1. A fence not exceeding four (4) feet at any point in height above the elevation of the surface of the ground may be located in any yard or court.
2. A fence not exceeding six (6) feet at any point in height above the elevation of the surface of the ground may be located in any rear yard or side yard area in a residential district. A property that abuts a business or industrial district is permitted a fence not to exceed eight (8) feet in height.
3. A fence not exceeding ten (10) feet in height may be located in a business or industrial district within any yard area if necessary, for safety or security reasons and approved by the Zoning Administrator.

*I declare the information provided is correct to the best of my knowledge and will conform to the Town of Bel Air regulations and standards associated with the proposed use. I will **CALL 410-638-4540 when installation is completed for inspection.** If work performed varies from the approved application, I will submit another application with the changes along with \$35 revision fee. By signing this application, I am giving permission to access this property for inspection purposes without prior notice.*

Print Applicant Name

Signature of Applicant

Date

For Use of the Town Planning Department

Date Request Received: _____ Fee Pd: _____

Date of Decision: _____

Approved: _____ Disapproved: _____

Approved w/Conditions: _____

Zoning Administrator or Representative

**705 E. Churchville Road, Bel Air, MD 21014
Phone: 410-638-4540/410-879-9500**

Town of Bel Air Fence Request

Processing Guidelines

Submittal of permit application to Planning Department:

Form on Town website under Planning/Permits/Fence Permit

Fence Application submitted in person to Planning Department

7 days prior to construction

Include fee and the following information:

- Property owner authorization letter (if necessary)
- Construction within Easement Statement (required)
- Site Plan & Elevation

Application will be reviewed by the Planning Dept.

3 days after submission

Upon approval, a Fence Permit will be issued by the Planning Department. The Fence Placard must be publicly displayed during construction/installation.

*Department of Planning
705 E. Churchville Road,
Bel Air, MD 21014
410-638-4540/410-879-9500
planning@belairmd.org*

The Bel Air Development Regulations, Chapter 165, Article II, Section 10 of the Bel Air Town Code, specifies location, size, and type of fencing permitted in various town zoning districts. To ensure that the purpose and intent of the Development Regulations are upheld while protecting the interest of the property owners and neighboring property owners, the Town adopts the following policy:

1. An applicant must submit a completed fence permit application along with a drawing describing the type of fencing, size and location.
2. If an application is submitted by a contractor or person other than the property owner, the property owner must sign an authorization letter provided by the Town Planning Department.
3. The Town provides applicants with a notice that private covenants and restrictions may apply. Such covenants and restrictions are not enforceable by the Town but may be enforceable privately by adjoining and affected lot owners or homeowners or condominium associations. Applicants are encouraged to contact their local homeowner's association and to check their deed to determine whether any restrictions apply.
4. The planning staff reviews the application to assure that all zoning requirements are satisfied.
5. If fence is to be located in an easement, the applicant will be required to sign an easement agreement assuring that the construction will not cause damage to the easement area, that the Town will have access to the easement area, as necessary, that the owner at his/her expense, may be required to remove the fence at the Town's request, should work be required in the easement area and that the property owner is responsible for any damages to buried pipes/drainage resulting from installation of fencing.
6. If all requirements are satisfied, the fence permit is issued, and placard must be displayed on the subject property during installation/construction.