



TOWN OF BEL AIR
SHED PERMIT APPLICATION

One (1) scaled plan of the property shall be provided indicating the proposed shed location and one (1) elevation with dimensions of existing and proposed units and distance between buildings and property lines. An authorization from the property owner is required if the applicant is not the owner. Fee Calculation: \$35.00 25-120 SF or \$50.00 over 120 up to 200 SF (over 200 square feet requires a Building Permit). Fees are collected upon submission of application and are non-refundable.

PROPERTY LOCATION: \_\_\_\_\_

PROPERTY OWNER\*: \_\_\_\_\_

(\*If different from SDAT's legal owner, must show proof of recent purchase)

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

DESCRIPTION: \_\_\_\_\_

Pre-Fab [ ] Stick Built [ ] Size: \_\_\_\_\_ feet by \_\_\_\_\_ feet \_\_\_\_\_ SF

Number of other units: \_\_\_\_\_ Total area of all accessory structures: \_\_\_\_\_ SF

Square footage of Principal Structure: \_\_\_\_\_ SF

Attach supporting documentation including site plan, elevation, photos, manufacturing specs, etc.

Sheds are limited to rear/side yards as defined in the Bel Air Development Regulations at www.belairmd.org:

- 1. Accessory structures in aggregate may not exceed fifty percent (50%) of the habitable space of the principal structure or 480 square feet
2. Sheds and other accessory structures must be located a minimum of three (3) feet from lot lines of adjoining lots and six (6) feet from alley right-of-way. Placement in any recorded easement area is prohibited for sheds over 120 square feet.
3. Sheds and other accessory structures may not exceed 20 feet or the height of the principle structure.

I declare the information provided is correct to the best of my knowledge and will conform to the Town of Bel Air regulations and standards associated with the proposed use. I will CALL 410-638-4540 when installation is completed for inspection. If work performed varies from the approved application, I will submit another application with the changes along with \$35 revision fee. By signing this application, I am giving permission to access this property for inspection purposes without prior notice.

Print Applicant Name

Signature of Applicant

Date

For Use of the Town Planning Department

Date Request Received: \_\_\_\_\_ Fee Pd: \_\_\_\_\_

Date of Decision: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_

Approved w/Conditions: \_\_\_\_\_

Zoning Administrator or Representative

705 E. Churchville Road, Bel Air, MD 21014
Phone: 410-638-4540/410-879-9500

## Town of Bel Air Shed Request

### Processing Guidelines

#### **Submittal of permit application to Planning Department:**

Form on Town website under Planning/Permits/Shed Permit

Shed Permit Application submitted to Planning Department

*7 days prior to construction*

Include appropriate fee and the following information:

- Property owner authorization letter (if necessary)
- Construction within Easement Statement (required)
- Site Plan & Elevation

Application will be reviewed by the Planning Dept.

*3 days after submission*

Upon approval, a Shed Permit will be issued by the Planning Department

*Department of Planning  
705 E. Churchville Road,  
Bel Air, MD 21014  
410-638-4540/410-879-9500  
planning@belairmd.org*

Town of Bel Air Development Regulations Chapter 165, Article XI, Section 165-82

A Shed Permit is required for a structure under 200 square feet and is regulated as an accessory structure.